



## NYE Booking Form

Scan/email to: [bookings@pyrmontbridgehotel.com](mailto:bookings@pyrmontbridgehotel.com) or Fax to: 0296606921

### Reservation Details:

Name: \_\_\_\_\_ Number of Guests: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mobile: \_\_\_\_\_

### Credit Card Details:

Total authorised: \$ \_\_\_\_\_ Name on Card: \_\_\_\_\_

Card No: \_\_\_\_\_

Card Type: \_\_\_\_\_ Expiry: \_\_ / \_\_ VRN (last 3 digits-back of card): \_\_ \_\_ \_\_

### Ticket Selection:

Rooftop Ticket (\$50pp): \_\_\_\_\_ Number of Guests: \_\_\_\_\_ Total \$ \_\_\_\_\_

Other: (please describe): \_\_\_\_\_

### Terms & Conditions:

**Deposit & Confirmation:** Once the deposit & signed 'authority form' has been received the Hotel will issue your confirmation. Until a confirmation has been issued, the Hotel will continue offering the area to other interested groups. To avoid disappointment please send through your form & deposit ASAP.

#### Cancellation

If the event is cancelled:

- More than 90 days of the event date, all payments received will be refunded
- 42-90 days prior to the event date: 50% of the deposit will be retained by the Hotel
- 0-41 days prior to the event date: 95% of deposit, room hire & minimum spend payments received will be retained
- No show: 100% of all payments/deposits received will be retained.

#### Damages

The Hotel takes all reasonable care but no responsibility for damage, loss or injury to person or property while at the Hotel. Damage to Hotel property by the hirer or their guests, will result in repair/replacement costs being billed to the hirer by the credit card provided or other means if necessary.

#### Responsible service of Alcohol

The Hotel practices & supports responsible service of alcohol. By law we must ask any person displaying signs of intoxication or acting irresponsibly to leave the Hotel immediately.

Under section 77 of the liquor act, any person who fails to leave when asked is committing an offence.

Management may find it necessary to limit service to 1 drink per person, restrict service of particular products, or close the event prematurely.

#### Minors

Minors must remain under the direct supervision of their parents at all times. Minors must not obtain, consume or carry away alcohol from the licensed premises. Or attempt to do so.

All teenagers are to be pointed out to management upon arrival, they will be asked to wear an identifying wrist band. Minors are asked to vacate the premises by 1030pm.

**Outside Food & Beverage**

No outside food or beverages may be brought into the Hotel with exception of Birthday Cakes

**Food & Beverage Orders**

Any Food & Beverage orders are required 10 days before your event. Payment of your Food/Beverage order or Minimum Spend (whichever is greater) is also due at this time. Adjustments can be made to your order until 5 days before the event. After this time, orders are final & no changes/refunds will be made.

**Dress Regulation**

The Hotel applies a 'common sense' approach dress regulation. Guests will be refused entry if they attire is: untidy/ripped/unclean, offensive or otherwise deemed inappropriate by management. The Hotel welcomes 'fancy dress' parties, however all themes must be approved by management.

**Changes**

Prices, products & menus are subject to change. All prices include GST

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I \_\_\_\_\_ have read, understood & agree with the above terms & conditions and payment authorisation.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Card holders signature required)